



STATE OF NEW JERSEY  
CIVIL SERVICE COMMISSION

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Robert M. Czech  
*Chair/Chief Executive Officer*

**AGENDA OF REGULAR MEETING OF  
THE CIVIL SERVICE COMMISSION  
APRIL 4, 2012**

**Robert M. Czech, Chairperson**  
**Robert E. Brenner**  
**Thomas J. Perna**  
**Richard E. Williams**

**SECTION A – HEARING MATTERS**

**A-1 SETTLEMENTS**

In the Matter of Jesse Barnes  
New Jersey State Prison  
Department of Corrections  
Removal

In the Matter of Carlos Barnwell  
Burlington County  
County Jail  
Suspension

In the Matter of Robert Burfeind  
Township of West Orange  
Fire Department  
Removal

In the Matter of Joseph Charles  
Department of Children and Families  
Removal

In the Matter of William Croskey  
Hudson County  
Department of Roads and Public Property  
Removal

In the Matter of Brande Davis  
Jersey City School District  
Removal

In the Matter of Nashyrah Day  
Mid-State Correctional Facility  
Department of Corrections  
Removal

In the Matter of William Doran  
Greystone Park Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of Joshua Fife  
Trenton Psychiatric Hospital  
Department of Human Services  
Release at the end of the working test period

In the Matter of Dwayne Gandy  
Woodbine Developmental Center  
Department of Human Services  
Removal

In the Matter of Joyce Hall  
Military and Veteran's Affairs Paramus  
Removal

In the Matter of Christopher Haring  
Hunterdon Developmental Center  
Department of Human Services  
Removal

In the Matter of Ronald A. Harvey, Jr.  
City of Millville  
Police Department  
Removal

In the Matter Alusine Jalloh  
Ancora Psychiatric Hospital  
Department of Human Services  
Suspension

In the Matter of Jeffrey Johnson  
East Orange  
Police Department  
Removal

In the Matter of Steven Vereen-Jones  
Trenton Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of Connie Keyes  
Middlesex County Board of Social Services  
Suspension

In the Matter of Keith Markwis  
North Jersey Developmental Center  
Department of Human Services  
Removal

In the Matter of Shawn L. Matos, et al  
Cumberland County  
Department of Aging  
Layoff

In the Matter of Ruth McAndrew  
Morris County  
Department of Human Services  
Suspension

In the Matter of Richard Moore  
Phillipsburg Housing Authority  
Suspension

In the Matter of John Mulholland  
Borough of Ringwood  
Department of Public Works  
Suspension

In the Matter of Veronica Parent  
Ocean County  
Board of Health Department  
Removal

In the Matter of Viola Phillips  
Ancora Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of Linda Rosa  
Morris County  
Department of Human Services  
Suspensions (2)

In the Matter of Joseph E. Stives, Jr.  
Department of Environmental Protection  
Suspension and Removal

In the Matter of Craig Volious  
Hagedorn Gero-Psychiatric  
Department of Human Services  
Removal

In the Matter of Kim White  
New Jersey State Prison  
Department of Corrections  
Suspension

In the Matter of Keith Williams  
Mercer County  
Department of Public Safety  
Release at the end of the working test period

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN  
THE ABOVE CASES – SETTLEMENTS**

**ACTION:**

**A-2 TAMIKA BROWN (CONSOLIDATION)**

Tamika Brown, County Correction Officer, Burlington County, County Jail, 10 working day suspension and a 20 working day suspension on charges of other sufficient cause, violation of Department time and attendance policy and chronic or excessive absenteeism or lateness.

Recommendation of the Administrative Law Judge – Uphold the 10 working day suspension and the 20 working day suspension.

**ACTION:**

**A-3 JANINA LOVE**

Janina Love, Senior Correction Officer, Adult Diagnostic and Treatment Center, Department of Corrections, 120 working day suspension on charges of neglect of duty, other sufficient cause and violation of administrative procedures and/or regulations involving safety and security.

Recommendation of the Administrative Law Judge – Reverse the 120 working day suspension.

**ACTION:**

**A-4 VERONICA TUCKER**

Veronica Tucker, Senior Correction Officer, Central Office, Department of Corrections, 15 working day suspension on charges of other sufficient cause, insubordination, conduct unbecoming a public employee and violation of a rule, regulation, policy, procedure, order or administrative decision.

Recommendation of the Administrative Law Judge – Modify the 15 working day suspension to a five working day suspension.

**ACTION:**

**A-5 WILLIE ANDERSON**

Willie Anderson, Senior Correction Officer, Mountainview Youth Correctional Facility, Department of Corrections, removal effective May 12, 2011, on the charge of inability to perform duties.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**

**A-6 MARILYN BOYCE**

Marilyn Boyce, Human Services Assistant, Ancora Psychiatric Hospital, Department of Human Services, two removals effective January 6, 2010, on charges of conduct unbecoming a public employee, neglect of duty, other sufficient cause, violation of a policy and insubordination.

Recommendation of the Administrative Law Judge – Modify the removals to a 180-day and a 90-day suspension.

**ACTION:**

**A-7 DAMAR BRIGGS (CONSOLIDATION)**

Damar Briggs, Police Officer, City of Newark, Police Department, 30-day suspension on charges of violation of Police Department rules and regulations regarding incompetency, inefficiency or failure to perform duties and two removals effective April 19, 2011, a 50-day and a 60-day suspension on charges of disobedience to orders, change of residency notification, neglect of duty, responsibility for own actions, conduct unbecoming a public employee and chronic inefficiency or incompetency.

Recommendation of the Administrative Law Judge – Uphold the 30-day suspension, the removals, 50-day and 60-day suspensions and dismiss appeal with prejudice.

**ACTION:**

**A-8 GREGORY CLERICO**

Gregory Clerico, County Correction Officer, Atlantic County, Department of Corrections, removal, effective July 15, 2011, on charges of violation of Department policy and procedure manual, personnel rules and regulations regarding neglect of duty, obedience to laws, lying to a superior or any member of the Department, conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**

**A-9 MELISSA FRATELLA (CONSOLIDATION)**

Melissa Fratella, County Correction Officer, Morris County Sheriff's Department, 1) removal effective December 10, 2010, on charges of incompetency, inefficiency, or failure to perform duties, inability to perform duties, neglect of duty, and other sufficient cause, including violations of the County rules and regulations pertaining to sexual harassment, offensive behavior, and discrimination and 2) 180-day suspension on charges of incompetency, inefficiency, or failure to perform duties, inability to perform duties, neglect of duty, and other sufficient cause, including violations of the County rules and regulations pertaining to truthfulness and conduct.

Recommendation of the Administrative Law Judge – Modify the removal to a 90-day suspension and reverse the 180-day suspension.

**ACTION:****A-10 MILDRED JAIME**

Mildred Jaime, Cottage Training Technician, Hunterdon Developmental Center, Department of Human Services, removal effective December 7, 2010, on charges of physical or mental abuse of a client, verbal abuse of a patient, client, resident or employee, inappropriate physical contact or mistreatment of a client, any improper conduct which violates common decency, discourtesy to public, visitors, patients, residents or clients, failure to perform duties, conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Reverse the removal.

**ACTION:****A-11 SONYA MCKENZIE**

Sonya McKenzie, Senior Correction Officer, East Jersey State Prison, Department of Corrections, removal effective April 1, 2010, on charges of chronic or excessive absenteeism or lateness and being absent from work as scheduled without permission and/or without giving proper notice of intended absence.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**



**A-12 DURWIN SMALLS**

Durwin Smalls, Senior Correction Officer, East Jersey State Prison, Department of Corrections, 1) removal on charges of conduct unbecoming a public employee, neglect of duty, other sufficient cause, improper of unauthorized contact with an inmate, undue familiarity with inmates, parolees, their families, or friends and violation of a rule, regulation, policy, procedure, order, or administrative decision, 2) removal on the charge of insubordination, 3) removal on charges of conduct unbecoming a public employee, other sufficient cause and violation of a rule, regulation, policy, procedure, order or administrative procedure and 4) removal on charges of conduct unbecoming a public employee, other sufficient cause, violation of a rule, regulation, policy, procedure, order or administrative procedure and possession of contraband on State property or in State vehicles.

Recommendation of the Administrative Law Judge – Uphold the removals.

**ACTION:****A-13 JOSHUA SMITH**

Joshua Smith, Senior Correction Officer, South Woods State Prison, Department of Corrections, removal effective August 4, 2010, on charges of other sufficient cause, falsification and conduct unbecoming a public employee.

Recommendation of the Administrative Law Judge – Grant appointing authority's motion for summary decision and dismiss the appeal as moot.

**ACTION:**

**A-14 TANYA STAFFORD**

Tanya Stafford, Senior Cottage Training Technician, Hunterdon Developmental Center, Department of Human Services, removal effective November 24, 2010, on charges of physical or mental abuse of a client, verbal abuse of a patient, client, resident or employee, inappropriate physical contact or mistreatment of a client, improper conduct which violates common decency and gross sexual imposition such as touch, fondling, grabbing or assault, failure to perform duties, conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**

**A-15 THOMAS WHITLEY**

Thomas Whitley, Correction Lieutenant, Northern State Prison, Department of Corrections, removal effective September 27, 2011, on charges of conduct unbecoming a public employee, other sufficient cause, falsification and violation of a rule, regulations, policy, procedure, or administrative decision.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**

**SECTION B – MISCELLANEOUS MATTERS****B-1 ANTONIO COTTO**

Antonio Cotto, a Senior Correction Officer with Northern State Prison, Department of Corrections, represented by Daniel Geddes, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-2 WARREN CUBBAGE**

Warren Cubbage, a Senior Correction Officer at South Woods State Prison, Department of Corrections, appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-3 ROBERT FUNDERBURK**

Robert Funderburk, a Senior Correction Officer with New Jersey State Prison, Department of Corrections, represented by Donald C. Barbati, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-4 CHRISTOPHER PARRELL**

Christopher Parrell, a Senior Correction Officer at Adult Diagnostic and Treatment Center, Department of Corrections, represented by Daniel Geddes, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-5 JOSEPH SOMMERS**

Joseph Sommers, a Senior Correction Officer at the Adult Diagnostic and Treatment Center, Department of Corrections, represented by Daniel Geddes, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-6 WILLIAM SNYDER**

William Snyder, a Senior Parole Officer with the State Parole Board, represented by Joseph A. Carmen, Esq., appeals an order to submit to a psychological evaluation and his separation from duty, pending his compliance with the results of that evaluation.

**ACTION:**

**B-7 FRANK BRUNO**

Frank Bruno, a Correction Sergeant, appeals an official written reprimand issued by the Department of Corrections.

**ACTION:**

**B-8 REBECCA TORNER**

Rebecca Torner, a Senior Correction Officer at Edna Mahan Correctional Facility for Women, Department of Corrections, represented by Colin M. Lynch, Esq., appeals the denial of her grievance.

**ACTION:**

**B-9 MICHELLE ASPIS**

Michelle Aspis, a former Keyboarding Clerk 2 with Holmdel Township, appeals the determination of her layoff rights by the Division of State and Local Operations.

**ACTION:**

**B-10 THADDEUS KLEPAC**

Thaddeus Klepac, a former Public Information Officer with Upper Township, appeals his layoff, effective May 31, 2011.

**ACTION:**

**B-11 TEMPORARY LAYOFFS, JERSEY CITY**

The Jersey City Supervisors Association on behalf of its members, represented by Ryan S. Carlson, Esq., requests relief from the Civil Service Commission regarding the temporary layoff of employees of Jersey City which took place on June 20, 2011.

**ACTION:**

**B-12 ROLANDO SANTIAGO**

Rolando Santiago, a Police Officer with the City of Camden, represented by John P. Morris, Esq., seeks enforcement of the Civil Service Commission decision rendered on April 20, 2011, which awarded him counsel fees.

**ACTION:**

**B-13 SONYA KOPP**

Sonya Kopp requests a retroactive effective date of the reclassification of her position from Environmental Specialist 1 to Environmental Specialist 2.

**ACTION:**

**B-14 ANTHONY TEZSLA**

Anthony Tezsla, a Sergeant with the Division of State Police, Department of Law and Public Safety, requests restoration of prior State service in order for his personnel record to reflect continuous service.

**ACTION:**

**B-15 RHYS WORTHY**

Ocean County requests that Rhys Worthy's experience be accepted to qualify him for a prospective lateral title change to the title of Supervisor, Roads.

**ACTION:**

**B-16 JENNIFER RYAN**

The Department of Law and Public Safety requests that the provisions of *N.J.A.C. 4A:4-1.1(c)2* be relaxed in order to permit it to promote Jennifer Ryan from the non-competitive title of Software Development Specialist Assistant to the competitive title of Accountant 2.

**ACTION:**

**B-17 KARI WUDARSKI**

The Department of Law and Public Safety requests that the provisions of *N.J.A.C. 4A:4-1.1(c)2* be relaxed in order to permit it to promote Kari Wudarski from the non-competitive title of Investigator 2 to the competitive title of Accountant 1.

**ACTION:**

**B-18 VERNON ALLEN**

Vernon Allen, a former Motor Vehicle Operator 1 with the New Jersey Veterans Memorial Home, Paramus, Department of Military and Veterans Affairs, requests that the Civil Service Commission reinstate his appeal of his removal effective May 20, 2011, which was dismissed based on his failure to appear at his scheduled settlement conference.

**ACTION:**

**B-19 MELISSA BROWN**

Montclair State University requests that the Civil Service Commission reinstate the appeal of Melissa Brown, a former Senior Building Maintenance Worker, of her appeal of her release at the end of the working test period effective May 8, 2011, which was dismissed based on Montclair's failure to appear at the scheduled settlement conference.

**ACTION:**

**B-20 HENRIQUE A. FERREIRA**

Henrique A. Ferreira appeals the removal of his name from the Personnel Technician (M2176N), Jersey City, employment list due to his failure to respond to the Certification Notice.

**ACTION:**

**B-21 JANICE FISHBEIN**

Janice Fishbein appeals the removal of her name from the Manager 1, Vocational Rehabilitation Counselor (PS9905N), Department of Labor and Workforce Development, eligible list due to her failure to meet the requirements of the position.

**ACTION:**

**B-22 CHRISTOPHER HOWLAND**

Christopher Howland, represented by Jennifer Heiner Pisano, Esq., appeals the removal of his name from the eligible list for County Correction Officer (S9999K), Essex County, on the basis of an unsatisfactory criminal record.

**ACTION:**

**B-23 MARIANE LYCZAK**

Mariane Lyczak appeals the removal of her name from the Supervising Auditor, Taxation (PS9876U), Department of the Treasury, employment list due to her failure to respond to the Certification Notice.

**ACTION:**

**B-24 MELVIN TORRES, JR.**

Melvin Torres, Jr., represented by Carlos Andujar, Esq., appeals the decision of the Division of State and Local Operations which upheld the removal of his name from the Correction Officer Recruit (S9999K), Department of Corrections, eligible list due to his unsatisfactory background report and unsatisfactory employment record.

**ACTION:**

**B-25 STEVEN BAYRUNS**

Steven Bayruns, represented by Christopher A. Gray Esq., appeals the decision of the Division of State and Local Operations which upheld the bypass of his name on two certifications of the Senior Registered Environmental Health Specialist, Public Health (PC1146K), Camden County eligible list.

**ACTION:**

**B-26 ROBIN MCPHAUL**

Robin McPhaul appeals the determination of the Division of State and Local Operations that her position with Union County is properly classified as Personnel Assistant. The appellant seeks a Senior Personnel Assistant classification.

**ACTION:**

**B-27 JUDITH MORROW**

Judith Morrow appeals the decision of the Division of State and Local Operations that the proper classification of her position with the Department of Environmental Protection is Principal Environmental Specialist, Site Remediation. The appellant seeks a Supervising Environmental Specialist, Site Remediation classification.

**ACTION:**

**B-28 ROSE D. RICHARDSON**

Rose D. Richardson appeals the decision of the Division of State and Local Operations that the proper classification of her position with the Department of Law and Public Safety is Building Management Services Specialist 2. The appellant seeks an Executive Assistant 3 classification.

**ACTION:**

**B-29 SUSAN RODRIGUEZ**

Susan Rodriguez appeals the decision of the Division of State and Local Operations that the proper classification of her position with the Department of Children and Families is Senior Audit Account Clerk. The appellant seeks a Fiscal Analyst classification.

**ACTION:**

**B-30 DIANE SEBASTIAN**

Diane Sebastian appeals the decision of the Division of State and Local Operations that the proper classification of her position with the Department of Community Affairs is Technical Program Assistant. The appellant seeks an Administrative Analyst 2 or Program Development Specialist 1 classification.

**ACTION:**

**B-31 TREVOR MELTON**



Trevor Melton, an Education Program Development Specialist 2, Special Education, with the Department of Education, represented by Walter R. Bliss, Jr., Esq., appeals the determination of the Acting Commissioner, which found sufficient evidence that the appellant had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:**

**B-32 JOSEPH POTENA**

Joseph Potena, a Manager 2, Fiscal Resources with the Board of Public Utilities (BPU), appeals the determination of the President, BPU, which found that the appellant violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:**

**B-33 ADMINISTRATIVE CLERK (C2038N), MIDDLESEX COUNTY**

Middlesex County requests permission not to make an appointment from the November 22, 2011 certification for Administrative Clerk (C2038N).

**ACTION:**

**B-34 ASSISTANT CHIEF FISCAL OFFICER (S0137N), STATEWIDE**

The Department of Human Services, Division of Family Development, requests permission not to make an appointment from the October 3, 2011 certification for Assistant Chief Fiscal Officer (S0137N).

**ACTION:**

**B-35 COUNTY CORRECTION SERGEANT (PC2783L), HUDSON COUNTY**

The Division of State and Local Operations requests that Hudson County be ordered to return the May 2, 2011 certification for County Correction Sergeant (PC2783L) for proper disposition.

**ACTION:**

**B-36 EQUIPMENT OPERATOR/MAINTENANCE REPAIRER (M2091N),  
LONG BEACH TOWNSHIP**

Long Beach Township requests permission not to make an appointment from the August 16, 2011 certification for Equipment Operator/Maintenance Repairer (M2091N).

**ACTION:**

**B-37 KEYBOARDING CLERK 3 (PC1003L), BURLINGTON COUNTY**

Burlington County requests that the promotional list for Keyboarding Clerk 3 (PC1003L) be revived in order to make a permanent appointment from the list.

**ACTION:**

**B-38 MANAGER, PUBLIC PROPERTY (C0376M), HUDSON COUNTY**

The appointing authority's failure to dispose of the certification for Manager, Public Property (C0376M), Hudson County, while provisionals are serving in the title, has been referred to the Civil Service Commission for enforcement.

**ACTION:**

**B-39 PRINCIPAL ACCOUNT CLERK (M0615M), PARK RIDGE**

Park Ridge requests permission not to make an appointment from the July 29, 2011 certification for Principal Account Clerk (M0615M).

**ACTION:**

**B-40 PROJECT COORDINATOR, REDEVELOPMENT (M1011L), JERSEY CITY REDEVELOPMENT AGENCY**

The Division of State and Local Operations requests that the Civil Service Commission order the Jersey City Redevelopment Agency to return the April 21, 2011 certification of the eligible list for Project Coordinator, Redevelopment (M1011L) for proper disposition.

**ACTION:**

**B-41 JOSEPH ALLEN**

The appeal of Joseph Allen, a Cottage Training Technician with North Jersey Developmental Center, Department of Human Services, of his removal, effective February 10, 2011, on charges, was heard by Administrative Law Judge Kimberly A. Moss (ALJ), who rendered her initial decision on January 24, 2012. At its meeting on March 7, 2012, the Civil Service Commission adopted the ALJ's recommendation to modify the removal to a 120 working day suspension. However, the Commission found it necessary to address the exceptions and cross exceptions filed by the parties. The proposed decision is now submitted for the Commission's review.

**ACTION:**

**B-42 JAMES GILLESPIE**

The appeal of James Gillespie, a former Road Repairer with Cape May County, of his 120 calendar day suspension, on charges, was heard by Administrative Law Judge Bruce M. Gorman (ALJ), who rendered his initial decision on January 26, 2012. At its meeting on March 7, 2012, the Civil Service Commission did not adopt the ALJ's recommendation to modify the 120 calendar day suspension to a one-day suspension. Rather, the Commission remanded the matter to the Office of Administrative Law for further proceedings. The proposed decision is now submitted for the Commission's review.

**ACTION:**

**B-43 STEPHANIE MYRICKS, ET AL.**

The appeals of Stephanie Myricks, a former Senior Account Clerk, Waddell Jefferson, a former Code Enforcement Officer, and Adrienne Anderson, a former Recreation Leader, with Willingboro, of the good faith of their layoffs, effective August 9, 2010, for reasons of economy and efficiency, were heard by Administrative Law Judge Susan M. Scarola (ALJ), who rendered her initial decision on January 24, 2012. At its meeting on March 7, 2012, the Civil Service Commission adopted the ALJ's recommendation to uphold the layoffs. However, the Commission found it necessary to address the exceptions and cross exceptions filed by the parties. The proposed decision is now submitted for the Commission's review.

**ACTION:**

**B-44 BERNARD SMALL**

The appeal of Bernard Small, a Senior Building Maintenance Worker with New Jersey City University, Department of Higher Education, of his removal, effective March 16, 2011, on charges, was heard by Administrative Law Judge Leslie Z. Celentano (ALJ), who rendered her initial decision on January 13, 2012. At its meeting on March 7, 2012, the Civil Service Commission adopted the ALJ's recommendation to uphold the removal. However, the Commission found it necessary to address the exceptions and cross exceptions filed by the parties. The proposed final decision is now submitted for the Commission's review.

**ACTION:**

**B-45 CORNELIUS BARKER**

Cornelius Barker petitions the Civil Service Commission for reconsideration of its decision rendered on July 27, 2011 in which the Commission determined that Mr. Marker was ineligible for the Assistant Director of Social Rehabilitation Services (PC0147N), Hudson County, promotional examination.

**ACTION:**

**B-46 ISAIAH KNOWLDEN**

The Department of Human Services, represented by Christopher J. Hamner, Deputy Attorney General, requests reconsideration of the Civil Service Commission decision rendered on October 5, 2011, which modified the removal of Isaiah Knowlden, a Human Services Assistant with Trenton Psychiatric Hospital, to a six-month suspension.

**ACTION:**

**B-47 RAMON RAMOS**

Ramon Ramos, a Police Officer with the City of Passaic, requests reconsideration of the decision rendered on May 18, 2011, which found that his appeals of the good faith of his layoff and the determination of his title rights by the Division of State and Local Operations were untimely.

**ACTION:**

**B-48 SUSAN SPIRIDIGLIOZZI**

Susan Spiridigliozzi, represented by Robert O. Yaeger, Principal Staff Representative, CWA Local 1034, requests reconsideration of the decision of the Civil Service Commission, rendered on November 22, 2011, which found that the effective date of reclassification of her position from Medical Services Assistant to Medical Records Technician was January 30, 2010.

**ACTION:**

**B-49 TOWNSHIP OF JACKSON TEMPORARY LAYOFFS**

The Transport Workers Union of America, AFL-CIO, Local 225, Branch 4, on behalf of its members, represented by Jeffrey R. Caccese, Esq., petitions for reconsideration of the final decision rendered on June 15, 2011, which denied its appeal of the temporary layoffs of employees in the Township of Jackson of 48 days, beginning January 7, 2011 and ending December 30, 2011.

**ACTION:**

**B-50 EVELYN ACOSTA**

Evelyn Acosta appeals the determination of the Division of Selection Services that, per the substitution clause for education, she did not meet the experience requirement for the promotional examination for Personnel Assistant 2 (PS1384K), Department of Human Services.

**ACTION:**

**B-51 SALAH M. ALI**

Salah M. Ali appeals the determination of the Division of Selection Services which found that he did not meet the requirements for the promotional examination for Senior Technician, Management Information Systems (PS4509K), Department of Human Services.

**ACTION:**

**B-52 TIERRA L. ARMSTRONG**

Tierra L. Armstrong, Alice M. Tozzi, and Heidy Vega appeal the determinations of the Division of Selection Services which found that they did not meet the requirements for the promotional examination for Personnel Aide 1 (PS3029K), Department of Children and Families.

**ACTION:**

**B-53 KYTRIA FAISON AND ELIZABETH LORENZO**

Kytria Faison and Elizabeth Lorenzo appeal the determinations of the Division of Selection Services which found that they were below the minimum requirements in experience for the promotional examination for Coordinator of Contractual Operations (PC0683N), Essex County.

**ACTION:**

**B-54 STEVEN T. HIPPS**

Steven T. Hipps appeals the determination of the Division of Selection Services which found that he did not meet the requirements for the promotional examination for Management Information Systems (MIS) Coordinator (PS3849H), Department of Health and Senior Services.

**ACTION:**

**B-55 CONNIE JANOWSKI**

Connie Janowski appeals the determination of the Division of Selection Services which found that she was below the minimum requirements in experience for the promotional examination for Keyboarding Clerk 2 (PM0546N), Woodbridge Township.

**ACTION:**

**B-56 PATSY P. LOUKIDES**

Patsy P. Loukides appeals the determination of the Division of Selection Services which found that she did not meet the requirements for the promotional examination for Chief, Contract Administration Section (PS3668I), State Parole Board.

**ACTION:**

**B-57 JAMES C. MITCHELL, III**

James C. Mitchell, III appeals the determination of the Division of Selection Services which found that he did not meet the requirements for the promotional examination for Senior Technician, Management Information Systems (PS4509K), Department of Human Services.

**ACTION:**

**B-58 CRYSTAL RAUPP**

Crystal Raupp appeals the determination of the Division of Selection Services which found that she was below the minimum requirements in experience for the promotional examination for Social Work Supervisor 1, Secured Facilities (PS2592I), Department of Corrections.

**ACTION:**

**B-59 MELODY TAMBUSSI**

Melody Tambussi appeals the determination of the Division of Selection Services which found that she did not meet the open-competitive requirements for the promotional examination for Senior Clerk Transcriber (PS5245G), Department of Environmental Protection.

**ACTION:**

**B-60 JOANNA WERNER**

Joanna Werner appeals the determination of the Division of Selection Services which found that she did not meet the requirements for the promotional examination for Technical Assistant 3 (PS3426G), Department of Environmental Protection.

**ACTION:**

**B-61 ERIC P. WOJCIECHOWSKI**

Eric P. Wojciechowski appeals the determination of the Division of Selection Services which found that he did not meet the requirements for the promotional examination for Supervisor Public Works (PM0214N), Seaside Park.

**ACTION:**

**B-62 VIRGIL DOWTIN III**

Virgil Downtin III appeals his score for the promotional examination for Chief of Investigations (PS3649L), Department of Law and Public Safety.

**ACTION:**

**B-63 SALARY REGULATIONS: FY 2011, SUPPLEMENT 1; FY 2012, SUPPLEMENT 1**

Submitted for the Civil Service Commission's review are the Salary Regulations for Fiscal Year 2011, Supplement 1; and FY 2012, Supplement 1. These pertain to the addition of the title of Principal Engineer, Mechanical (16894), to the list of titles in which incumbent employees are eligible to serve as Residents on construction projects for the Department of Transportation. "Resident" is defined in the Salary Regulations. The Salary Regulations have been approved by Robert M. Czech, Chair/CEO, Civil Service Commission, and Charlene M. Holzbaur, Director, Office of Management and Budget. It is recommended that the Commission record these Salary Regulations.

**ACTION:**

**B-64 PROPOSED AMENDMENT: N.J.A.C. 4A:3-4.10, DEMOTIONAL PAY ADJUSTMENTS: STATE SERVICE**

Submitted for the Commission's approval is a Notice of Adoption of a proposed amendment to N.J.A.C. 4A:3-4.10, Demotional pay adjustments: State service. The proposed amendment would delete language prohibiting an employee from receiving a "salary advantage" in certain voluntary demotional situations and replace it with a statement prohibiting the rule to be used to gain a "salary increase," unless one of two exceptions is met. A further change to the rule would prevent some individuals from "gaming" the system by taking a demotion after serving only four months in a title in order to receive a higher salary than the employee had earned when previously serving in the demotional title. No comments were received during the public comment period. Therefore, it is recommended that this proposal be adopted without change.

**ACTION:**

**B-65 PROPOSED AMENDMENT: N.J.A.C. 4A:4-7.1A, INTERGOVERNMENTAL TRANSFERS**



Submitted for the Commission's approval is a Notice of Adoption of a proposed amendment to N.J.A.C. 4A:4-7.1A, Intergovernmental transfers. The amendment would expand the time frame, to one year from the current 90 days, within which a laid-off civil service employee may receive an intergovernmental transfer. Additionally, N.J.A.C. 4A:4-7.1A(b)1 would be changed, in light of the new New Jersey residency law, to state that a civilian transferring employee will be subject to the law if the employee has been laid off for a period of more than seven days. No amendment regarding residency is necessary for police and fire positions because these are already subject to a New Jersey residency requirement. No comments were received during the public comment period. Therefore, it is recommended that this proposal be adopted without change.

**ACTION:****B-66 CIVIL SERVICE COMMISSION MINUTES**

Submitted for adoption are the Civil Service Commission minutes of its meeting of March 7, 2012.

**ACTION:**